

NORTH SHORE AYSO - INSTRUCTIONS FOR VOLUNTEERING & TRAINING

If you have already submitted a volunteer application for this season, please double check #5 of Part 1, and proceed to follow Part 2, and finally Part 3's instructions.

Part 1 VOLUNTEER FORM

You will need to first complete the Volunteer registration form on our site,

1. Login at www.AYSO289.org and click Volunteer Opportunities.
2. Then click Find Volunteer Roles. This will take you to a page that lists the Programs and Divisions where your children are registered as well as the volunteer positions.
3. Click to select which volunteer position(s) and which previously registered user or a new user.
4. Confirm or complete the volunteer application information. (You do not need to worry about the Sudden Cardiac Arrest, SafeSport, Concussion Awareness, and AYSO's Safe Haven sections unless you have a certificate to upload for completion of a course that was not instructed by AYSO instructors or through AYSOU.) You will need to View/Accept all Electronic Legal Agreements listed on the volunteer application. Click Continue to submit the application.
5. You will receive a confirmation email from Region 289 for registering as a volunteer. You may also receive a separate email to complete the background check from Sterling Volunteers (if a previous background check has expired). This is required for all NEW volunteers, so please use the link to complete the background check if you receive it.
6. When you are registered as a volunteer, then you will have access to the NEW training site (since Nov 2021) where you can complete the online courses and also check the availability of in-person training courses.

Part 2 - ONLINE TRAINING COURSES (all volunteers)

1. Click the VOLUNTEER tab on the left side (when logged into www.AYSO289.org). This should take you to the "My Roles and Certificates" page showing your name, your volunteer ID#, and the volunteer role(s) where you have registered. If you registered additional family members as volunteers, you will see them listed here, but each volunteer needs to create their own Username to access the training site for their own training.
2. To the RIGHT of "Important Information from AYSO", click the V to expand that section and read the info.
3. Below the top/first volunteer role will be an oval with "AYSOU", click that oval and another window should open for the training site etrainU. Each volunteer will need to complete the required courses themselves from this site.
4. Click the link on the LEFT side for Training Library.
5. In the Safe Haven box, click VIEW COURSES.
6. In this section, the courses that need to be completed are:
 - A. AYSO's Safe Haven Online
 - B. CDC Concussion Awareness Online
 - C. Sudden Cardiac Arrest Online
7. Each course is broken down into stages with assessments. You do not need to complete the whole course in one sitting, but you do need to complete each stage along with the assessment or you will need to restart/repeat the assessment.

Part 3 COACH or REFEREE online courses

1. To access Coaching courses, on the LEFT side, Click Training Library and then in the COACHING box, Click VIEW COURSES.
2. Look for (age-specific: i.e. 8U, 12U, etc.) Coach Online and Click Enroll and complete the stages. There will also be a Field Session which you will need to complete for FULL certification.

OR

2. To access Referee courses, on the LEFT side, Click Training Library and then in the REFEREEING box, Click VIEW COURSES.
3. Look for Regional Referee - Online + In-Person Companion Course (2 Part Bundle) OR 8U Officials Online, and Click Enroll and complete the stages.

Part 4 COACH or REFEREE in-person courses

1. To access in-person courses, when in the training site, on the LEFT side, Click Training Event.
2. In the Region box near the top left, click the X to the right of "Region 289" to remove it.
3. In the Location box, to the right, click the v drop-down and select 25km. Type 96712 in the location box and select Haleiwa.
4. The events taking place on Oahu for the current month will appear on the calendar. Click on an event for more information. CLICK ENROLL to register for the event.

Part 5 Safesport

1. When logged into www.AYSO289.org, click the VOLUNTEER tab on the left side This should take you to the "My Roles and Certificates" page showing your name, your volunteer ID#, and the volunteer role(s) where you have registered. If you registered additional family members as volunteers, you will see them listed here, but each volunteer needs to create their own Username to access the training site for their own training.

2. To the RIGHT of "Important Information from AYSO", click the V to expand that section and read the info.